

**College of Engineering Trivandrum**  
**Doctoral Committee 2 (DC2 - Pre-Comprehensive DC)**  
**Minutes**

No: CET/Research/...../2023

Date: .....

**Reference:** Research Regulations No. U.O.No. 1166/2023/KTU Thiruvananthapuram,  
Dated: 16.05.2023

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Minutes of the **Pre-Comprehensive DC** of the research scholar .....  
..... working in the area .....  
..... under the guidance of  
the Supervisor/Co-supervisor ..... held on ..... at  
.....

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**Agenda:**

1. Verify that the scholar has appeared for the End Semester Examinations of all the courses opted for the course work.
2. Approve the syllabus for Comprehensive Viva Examination.
3. Approve two external examiners for the comprehensive viva examination. At least one of the examiners shall be from National institutes / University faculty.
4. Approve the Question paper setter and evaluator for the written part of the comprehensive viva examination.

**Members present:**

- 1.
- 2.
- 3.
- 4.
- 5.

The meeting started at ..... on ..... The convener introduced the agenda (which was already communicated to all the DC members in the DC announcement notice) and invited the Chairman to chair the meeting. The Chairman welcomed all the members to the meeting. The DC verified that the scholar has appeared for the End Semester Examinations of all the courses opted for the course work.

After discussions, the DC decided the following:

1. Approved the syllabus for Comprehensive Viva Examination as shown in table below.

<b>Course/Area</b>	<b>Content</b>

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Course/Area	Content

2. Approved the experts shown in the table below as external examiners for the comprehensive viva examination:

Sl. No.	Name	Designation	Email ID	Affiliation
1				
2				
Biodata of the examiners in the required template are attached				

3. Approved the expert shown in below as the Question paper setter and evaluator for the written part of the comprehensive viva examination:

Name	Designation	Email ID	Affiliation
Biodata of the Question paper setter in the required template is attached			

The meeting ended at .....

Signature of .....      Signature of .....      Signature of .....

Signature of .....      Signature of .....      Signature of .....

Signature of the Convener

Signature of the Chairman