


Annexure V

 COLLEGE OF ENGINEERING TRIVANDRUM MINUTES OF SPECIAL INSTITUTE ADMINISTRATIVE COUNCIL MEETING			
Subject: Academic and Administrative Matters		Meeting Number: 54/2022	
Venue: Conference Hall		Date: 21.10.2022	Time: 10.00 AM
Members Present			
1. Dr. Suresh Babu V, PRINCIPAL 2. Dr. Abdul Nizar M, Dean (UG) 3. Dr. Shreelekshmi R, Dean (PG) 4. Dr. Lekshmi A, Dean (Research) 5. Dr. Bindu G. R., Dean (International Affairs) 6. Dr. J isha V. R., Dean (Students Affairs) 7. Dr. Anil R, HOD (CE) 8. Dr. Ajayan K. R., HOD (ECE) 9. Dr. R. M. Shereef., for HoD (EE) 10. Dr. Suneesh S, S., HoD (ME) 11. Dr. Sumesh Divakaran, HoD (CS) & Warden, Hostel Office		12. Dr. Bejene S Kothari, HoD (AR) 13. Prof. Deepa S. S., HoD (MCA) 14. Dr. Jnanewsar, for (CET-SoM) 15. Dr. Biju G. S., HOD (Maths) 16. Dr. Gowri Sreedevi K. C., HoD (Chemistry) 17. Prof. Haritha V. G., HoD (Physics) 18. Dr. Praveen Kumar T. K., for HoD (Phy. Edn.) 19. Dr. Binoosh S. A., Co-ordinator, IQAC	
Decision No. & Date	Subject and Decision	Action By	Status
542 21/10/2022	<p>Regarding rules for hostel admission, the Council had decided that those who are within a distance of 20 kilometres from CET are not eligible to get included in the rank list for hostel admission. However, those who need special consideration can approach the Principal through proper channel (Advisor -> HOD -> Principal) and the Principal may or may not permit such students to get included in the rank list for hostel admission, based on the reason for getting special consideration.</p> <p>The Council has discussed the concerns represented by a student organisation about the way the Council previously decided to fill the seats earmarked for the reserved categories. As per the GO, all students admitted under the categories - Government of India Nominees and Outside Kerala students (based on nativity certificate) should be given hostel admission. AICTE's financial support is obtained to construct a part of the Ladies Hostel for accommodating students belonging to SC and ST categories. Using this fund, facilities for 75 seats are constructed and hence 75 seats in the LH should be earmarked exclusively for students belonging to SC and ST categories. Based on the recent order from the Government of Kerala, from the remaining seats, 30% of the seats have to be earmarked exclusively for students from the categories BPL, PH, SC and ST and the remaining seats (that is 70%) have to be divided to UG and PG students in the ratio 9:1. Accordingly, the council has decided the seat positions in LH and MH and are shown as Annexures A and B attached. It is also found as per the GO that 30% seats earmarked for BPL, PH, SC and ST categories can be allotted by considering all such students as a single group regardless of their category (BPL, PH, SC or ST) and programme/course of study.</p>	Warden Hostel Office	

543 21/10/2022	All the first year UG/PG students who are given hostel allotment should be admitted on 25-10-2022/26-10-2022. Hostel allotment is given based on the annual family income and distance. We have to form hostel admission teams, one for each day to verify the documents proving the data shown in the allotment list, to enable such students to checkin on 25-10-2022/26-10-2022 itself. It is decided to utilise the service of technical staff for this purpose. HODs shall nominate two technical staff members (one for duty on 25-10-2022 and the other for duty on 26-10-2022). The Name, Mobile Number and Email ID of the nominated members shall be posted in the HODs WhatsApp group.	All HoDs/ Warden Hostel Office	
544 21/10/2022	It is decided to conduct spot admission for B. Tech/B. Arch on 23/10/2022 (Sunday).	Dean (UG)	
545 21/10/2022	It is decided to conduct spot admission for M. Tech/M. Arch on 24/10/2022 (Monday).	Dean (PG)	
546 21/10/2022	It is decided to reschedule the commencement of first series test of S3, S5 and S7 from 7 th November, 2022 with one examination per day.	Dean (UG)	

The meeting was concluded at 12.15 pm.


23/10/22
PRINCIPAL

Annexure A

College of Engineering Trivandrum
Status of seats at Ladies Hostel

Seat position at LH	
Total number of seats	735
No. of inmates	425
Balance Seats	310

Seat position at LH for SC/ST students	
No. of seats for SC/ST category for which construction made using fund from AICTE	75
No of inmates in the SC/ST category	70
Balance Seats for SC/ST category alone	5

Division of Balance Seats (310) at LH	
First year Seats (seats in the rooms earmarked for first year)	132
Seats for higher semester students in SC/ST category alone	5
Seats for higher semester students	173

Division of Balance Seats (173) for higher semester students at LH	
70% for General category	121
30% for BPL/PH/SC/ST in UG and PG	52

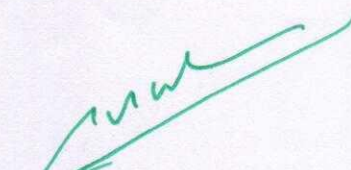
Division of Balance Seats (121) for higher semester general category students at LH to UG and PG	
90% for UG	109
10% for PG	12

Division of 109 seats for UG			
Semester	Seat availability	Inmates	Total seats given
S3	39	116	155
S5	40	115	155
S7	30	124	154

Division of 132 seats for first semester students at LH	
Government of India Nominee and Other State students	15
Seats earmarked to be filled after spot admission	10
Balance number of seats	107

Division of 107 seats for first semester students to Reserved category and General	
30% for BPL/PH/SC/ST	32
Balance seats for general	75

Division of 75 seats for first semester students to UG and PG	
90% for UG	67
10% for PG	8


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Annexure B

College of Engineering Trivandrum
Status of seats at Mens Hostel

Seat position at MH	
Total number of seats	478
No. of inmates	293
Balance Seats	185

Division of Balance Seats (185) at MH	
First year Seats (seats in the rooms earmarked for first year)	118
Balance for higher semester students	67

Division of Balance Seats (67) for higher semester students at MH	
70% for General category	47
30% for BPL/PH/SC/ST in UG and PG	20


Division of Balance Seats (47) for higher semester general category students at MH to UG and PG	
90% for UG	42
10% for PG	5

Division of 109 seats for UG			
Semester	Seat availability	Inmates	Total seats given
S3	15	80	95
S5	27	68	95
S7		104	104

Division of 118 seats for first semester students at MH	
Government of India Nominee and Other State students	15
Seats earmarked to be filled after spot admission	10
Balance number of seats	93

Division of 93 seats for first semester students to Reserved category and General	
30% for BPL/PH/SC/ST	28
Balance seats for general	65

Division of 65 seats for first semester students to UG and PG	
90% for UG	58
10% for PG	7


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