

**DRAFT**

## **CET-IPR CELL**

The IPR Advisory Committee has been formulated to provide advise and enable expertise to CET-IPR Cell in executing its responsibilities with regard to IPR.

### **Terms of Reference for the Committee**

1. Awareness, training and education on IPRs among students, technical staff and faculty of the CET
2. Periodic training conducted on patent search, technical writing and patent filing procedures.
3. Enable the faculty to identify the IPR potential in research / thesis work being pursued at UG/PG/PhD levels, and take steps to protect such IPRs before making publications.
4. Interactions and identification of industry for transfer of technologies developed in the college.
5. Conversion of patents and other facets of IPR for technology-readiness for commercialization.
6. To carry out patent mining exercises by faculty leads with the help of students and technical staff.
7. Formulate guidelines for IPR reporting, filing, technology development and commercialization.
8. Incentivisation of inventions and patent generation among faculty, staff and students suitably.
9. Finalization of an institutional IPR policy for CET, covering all aspects above.

### **Guidelines for IPR handling and Commercialisation**

1. Every research work with IPR potential embarked upon may be evaluated for its novelty, inventive step and commercial potential by the faculty concerned.
2. Positive evaluations may be put through patent searches as applicable, and steps taken to protect the content.
3. Necessary non-disclosure / confidentiality agreements (NDA / CA) may be entered into – especially with outside parties at different stages of technology development and commercialization, as required.
4. Where IP is indicated, publication or public presentation may be done only after completion of patent filing. A breach of this principle may result in forfeiture of IP rights by patent office.
5. The technical specifications required for patent filing should be written in a lucid manner with precise information, citing relevant prior art. This will obviate avoidable observations and objections raised by Patent Office necessitating clarifications and consequent loss of time.

6. IPR Cell may initiate any time during the research implementation or soon after patent filing, steps for commercialization of technology at the behest of the college.
7. Except where industry participation in kind or cash has been initiated or first right of refusal has been assigned prior to technology transfer, the college may have initiate a uniform technology transfer process. This may be in the form of publication of the technology transfer contents on the website, followed by a simple notification in a popular newspaper.
8. The cost of technology may be arrived at based on a standard methodology – that factors the cost of development, commercial potential and economic value of the technology. This may be realized by a combination of upfront fees and royalty over a period of time.
9. The technology transfer may be exclusive or non-exclusive as may be decided upon on case-to-case basis. In the former case, the value of technology may be increased by a suitable factor as deemed fit.
10. A substantial portion of earnings (say, 60-70 % ) from technology transfer may be utilized to incentivize the faculty, staff and students, subject to limits and conditions. The remaining may go to select funds of the college, as may be decided upon.