

Syllabus and Plan of Examination for the post of Statistical Assistant

Ref : Circular No. B4/8026/18/CET dated 27/11/2019

All candidates have to appear for a written test which will consists of **100 multiple choice questions** for **100 marks** with duration of **one and a half hours**. A short list will be prepared based on the performance in the test. The short listed candidates will have to attend a computer skill test and those who qualify will be called for an interview. The rank list will be prepared based on the score obtained in the written examination and interview.

Plan of Examination

Sl No.	Stages	Type of Examination	Marks	Duration	Remarks
01	Stage-I	Main Written Examination- 100 multiple choice questions	100	One and half hours	Half of the total number of candidates who appear for the examination will be short listed in the order of merit. If there is a tie in the last position, all those candidates will be included in the short list.
02	Stage-2	Computer skill test	50	One hour	This is a practical test. Examiners will assess the candidates from Stage-1 for the required skill in data analysis (please refer the syllabus for details) and the candidates who score minimum fifty percentage marks will be recommended to Stage-3
03	Stage-3	Interview	50		Candidates who qualify in Stage-2 will attend the interview.

Syllabus

Stage -1: Main Written Examination (100 marks)

The examination will have three sections. There will be 30 questions from General Science, Current Affairs, History and Geography of India in the first section. The second section will have another 30 questions to test quantitative aptitude and numerical ability, logic and reasoning. The last section will have 40 questions from statistics and fundamentals of computer.

Stage-2: Computer Skill Test (50 marks)

The candidates will be given tasks to create data visualizations, do data manipulations and apply math, logic and statistical functions using spreadsheets.